

1. As the nominator, please type your name below: TINA HILL

2. Type in the name and of the person you are nominating below: DIANA WILKINSON

3. Type in email address of the person you are nominating below: 863-534-7741

4. Type in the Chapter affiliation of nominee below: POLK COUNTY CHAPTER

5. State Society and American Society Activities: (50 points) Please list Offices held, involvement and leadership in Academy and Society activities including committee assignments and year(s) of service. (If you prefer you can copy/paste your write-up from Word) Offices held, involvement and leadership in Academy and Society activities including committee assignments and year of service. Diana revived the Polk County CPM chapter during 2007 and was **Chapter President** during 2008. The Polk County Chapter had been inactive since 2005. Diana reviewed the **by-laws** and began corresponding with other Chapters in Florida as well as the FSCPM in an effort to 1) obtain a list of all previous members in order that she might contact them to renew their membership and 2) request an exemption from the state requirements which requires Board member to already have graduated 3) Assumed the role of **Interim President** to rebuild the Chapter and created a new Board of Directors during 2008 4) She encouraged other CPM participants to become a member of FSCPM and to get involved in the Polk County chapter. 4) She educated others about the value of forming a chapter and getting involved 2007/2008 Florida Supreme Court Summary Reporting System (SRS) Oversight Committee - SRS data provides a base for judicial workload. This data is based on information received from the Clerks of Court and is accurate as of the run date of this document. 2007/2008 Family Court Advisory Committee 2007/08 - Directs the establishment of family law advisory groups in each county to further the goals of tailoring the unified family court to the needs of each community, exploring and taking advantage of resources within the community and establishing communication among court staff, judges, attorneys, social service providers and other community leaders.

6. Career Accomplishments: (35 points) List activities that can be considered to be career, job-related accomplishments. Highlight areas that illustrate specific and/or unique leadership qualities, innovations and contributions to management. Do not include a job description or a listing of tasks. (If you prefer you can copy/paste your write-up from Word) List activities that can be considered to be career, job-related accomplishments. Highlight areas which illustrate specific and/or unique leadership qualities, innovations and contributions to management. Do not include a job description or a listing of tasks. Diana is manager of the Juvenile Department in the Civil Division. The Juvenile Department is a difficult department to manage. There are several reasons for this: the nature of the department's work is stressful (because it deals with children and neglect), and it requires significant interaction with multiple governmental agencies including Juvenile court. The department has gone through two major system upgrades in the past two (2) years, which adds to the relatively high stress level in the department. Diana is a high-energy, positive individual. She has a good deal of experience working with staff to motivate them, encourage them, reward their efforts and generally praise them for a job well done. The fact she has these skills helps the department run remarkably well, even with the challenges facing the department. Diana does everything she can to inject fun into the work place. She is straight-forward and honest with employees. She is able to distinguish the differences in problems and situations while being able to apply a consistent and fair approach to dealing with them. Diana sees it as her responsibility to grow employees and therefore sees the need for true delegation. She sees this as a method for helping others to experience those things that will help prepare them to be promoted. She does not shy from praising an employee for a job well done nor from explaining how they can improve their methods. Diana is also a strategic planner, she constantly looks for ways to improve work flow and position staff in the right position for better efficiencies. Under her leadership the Juvenile department has recognized significant efficiencies during the past year which is proven by the fact that the Juvenile department continues to meet established standards with fewer resources. Diana is never content with "good enough" she wants the office to be better, she wants her staff to progress and she wants to learn and grow herself. She recognizes the value of education and life-long learning. Diana initially brought the details of the CPM program to the HR Director's attention and encouraged the Clerk's Office to review the value of CPM. Of course, Diana was a member of the first graduating class from the Clerk's Office in 2008. She currently holds a Master's Degree from Florida State University and is pursuing a second Master's Degree at the University of South Florida in Criminology. Diana's outstanding leadership and management skills has been demonstrated during the past several years. She has successfully managed numerous departments - Juvenile, Circuit civil and Official Records. In every situation, she has made a positive impact and demonstrated improvements to the success of the department and ultimately the organization. In addition to her day-to-day job tasks, Diana has participated in several programs within the Clerk's Office to include; the Clerk's mentoring program, facilitated training sessions for the Clerk's Upward Mobility program, supports the Clerk's diversity initiatives and participated on numerous management strategic planning committees. Diana is a hard-working, faithful and reliable manager who is a terrific asset to the Clerk's Office.

7. Community Service: (15 points) List activities that illustrate community involvement. List areas that highlight leadership qualities within community service and year of service. (If you prefer you can copy/paste your write-up from Word) List activities that illustrate community involvement. List areas which highlight leadership qualities within community service and year of service. Diana has been actively involved with the United Way of Central Florida. She was previously the County Chairperson for all of Polk County government with significant responsibilities to plan the annual fundraiser and help attain established monetary goals. She is also past Chairperson for the Clerk's Annual United Way campaign and currently participates in the annual fundraising campaign. She has also been Chairperson for the Annual Relay For Life event to support the American Cancer Society and continues to participate in the annual fundraising event.

8. Please provide your contact information and the contact information for your nominee. Laura Gorman, CFCA, CPM

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