

# Florida's Turnpike CPM Chapter Meeting

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## CPM Meeting

September 3, 2008

In attendance: Jean Pingston, Wendy Collazo, Tony DeGuzman, Jerry Karp, Loleta Nock, Jacqueline Scott and Ed Pacificar via teleconference.

Wendy announced that we have been approved as a Chapter for Florida's Turnpike by the CPM board.

Submitted by-laws were accepted, account may be set up at Wachovia Bank once signature cards are in order.

We would like to set up a meeting with Mr. Ely as soon as possible. Jacque has requested a date from Liz Decker. Jennifer is not slated to be here any time in the near future, awaiting a date now. We would like to present him with the mission statement that it is in our accepted by-laws. In addition, present him with what we would like to do with the chapter and also ask for his input of what he would like us to do. We are waiting for the actual letter congratulating us on being accepted as a chapter.

First goals are to have a kick off meeting to educate people as to what we would like to do. It was suggested that we should have a quarterly meeting in a Lunch and Learn style. We would like to coordinate a meeting with the next CPM course taking place here at the Headquarters building, November 04, 2008 along with possibly getting KPMG to help us advertise the upcoming meeting with different poster that can be put up.

We have been given seed money to start the chapter. The amount is right around \$50.00. Fee to join the chapter is \$40.00. In November, new permanent officers will need to be elected. You must be a member of a chapter to be an officer.

We would like to see about selling the CPM shirts and/or adding the CPM logo to the existing Turnpike Enterprise shirts that are already in existence. In addition, new members may be given paper pads with the CPM logo, maybe a few other trinkets to welcome them to the chapter. Recognition to new graduates should be acknowledged. The banner is nice, however, it was suggested that maybe a letter and coin from Mr. Ely would be a nice addition.

To save costs of guest speakers, Jean suggested that we should be able to handle a years (4 meetings) worth of speakers at no charge to the chapter. We need to generate money. A bake sale was also suggested.

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The goal of the October 2, meeting is to open a bank account and maybe have a bake sale that morning. Now the discussion is where to safely hold the money until it can be deposited. Per Tony, whoever handles the money cannot reconcile it.

Oct 24 is the symposium for FCPM at Valencia College.

Jerry and Jacque will work on drafting an email to go to the building while Wendy and Jean will work on the posters.

Tony will write up guidelines on financial control and also discussed the need for a steering committee for spending the money.

In closing, the next step will be to get the letter, by-laws, and authorization with FEID information from Colleen.

As soon as we have what we need, I will set up the appt with Liz to meet with Mr. Ely.