

Florida Society of Certified Public Managers
Board Teleconference Minutes
Date: Thursday, January 29, 2015

Board Roll Call

Officers Present:

Sabrina Hartley, President
John Levitt, Treasurer
Terry Jones, Secretary
Ron Waters, President Suncoast Chapter
Pam King, North Florida
Denise Barber

Meeting called to order at: 12:04 PM

A. Goals and Objectives

1. Increase FSCPM membership by 10% by December 31, 2015. (As of 1/22/2015, this represents 21 new members (total membership count of 214) – **Is this a reasonable goal?**)
After discussion we are looking for a 20% increase.

Objectives

- Partner with the FCPM and their training schedule to deliver as many on-site trainings as possible around the state.
- Visit CPM classes across the state to introduce and encourage alumni organization membership.
- Participate in and support each of the CPM graduation ceremonies.
- Continue developing membership benefits as resources allow, such as on-line, members-only information/training; a new chapter start-up kit; and a statewide newsletter.
- Continue to explore the potential for new, sustainable chapters.

Maintain these objectives and the results will lead to increased members. Terry made a motion to accept the goals and objectives as listed and was seconded by John. The motion carried without any objections.

2. Increase annual symposium attendance by 10% over 2014 attendance. (This represents 10-11 people, as 2014 attendance was approximately 110 people. **Is this a reasonable goal?**)

After discussion we are looking for 10% increase.

B. Bylaw Changes

Purpose – edit the existing bylaw language to

- allow board members to serve more than one term, if approved by the board;
- allow a CPM graduate to serve as President-elect and not subsequently move into the President position, if approved by the board.

Article IV – Officers

Section 5. The term of office for the President shall be two (2) years following their two (2) year term as President-Elect. With the exception of the President holding office on election of the first President-Elect, the maximum concurrent term of an officer shall be two (2) years as President-Elect and two (2) years as President, unless otherwise approved by the board. The terms of the Secretary and the Treasurer shall be two (2) years following their election or until their successors are installed, unless otherwise approved by the board. The terms of the Secretary and the Treasurer shall overlap. The Secretary shall be elected each year ending with an even number. The Treasurer shall be elected in each year ending with an odd number.

The term of office for the President-Elect shall be two (2) years following their election, unless otherwise approved by the board. After two (2) years they will become President and a new President-Elect will be elected, unless otherwise approved by the board.

- Does this language get us where we need to be?
- Does this language allow for the appointment of positions by the board?
- Are further changes required?

Sabrina made a motion to accept the changes to the bylaws as noted. The motion was seconded by Terry and third by Ron and passed with no objections.

C. National CPM Consortium Monitoring Report – must be completed and submitted by February 18



Annual Monitoring
Report.docx

The chapters will supply Sabrina with the chapter information and John will supply the financial information as soon as possible to meet the February 18th deadline.

D. FSCPM face-to-face board meeting

- is a meeting (and related expenses) necessary? ***John and Terry think it is good to have a face to face meeting. The time and location will be determined at a later date.***
- suggestion to combine a board meeting with annual symposium. ***This has pros and cons and will be determined at a future meeting.***

E. FSCPM Monthly Meeting Schedule

- continue a bi-weekly meeting schedule or shift to a monthly meeting schedule?
- if we shift to a monthly meeting schedule, what day? (Suggest second Thursday of the month – same noon-1 hour.) ***Terry thought it is time to move to a monthly meeting and everyone agreed and decided to meet on the second Thursday of the month.***

F. CPM Lapel Pins – this issue has come up several times over the years.

- what will/would it cost to purchase lapel pins?
- let's establish a distribution plan (e.g., send one to each paid 2015 member – provide one to each new graduate upon graduation) ***Get the pins and distribute to the chapter president's for handing out at chapter meetings.***

G. Budget – draft budget underway and will be submitted for review, discussion, approval before the next board meeting. *Sabrina is working with John and will have a draft of the budget for the next meeting on Thursday February 12th.*

1. Other? ***Sabrina asked if anyone had anything else to discuss. Not having any the meeting was adjourned at 12:56 pm.***

Respectfully submitted,

Terry Jones, Secretary