

Thursday, October 14, 2015; Noon to 1 p.m. EST
FSCPM Board Meeting - 218-632-0323 Pass code: 12345678#
Agenda

Attendees: Sabrina Hartley, President
John Levitt, Treasurer
Terry Jones, Secretary
Denise Barber, NFCPM President
Kara Stallings – NW President

Meeting adjourned: 12:28 p.m.

1. Statewide board meeting –
 - a. Saturday, November 14
 - b. location – TBD – looking for somewhere around I-75
 - c. have some draft agenda items – will expand and shop for changes in the next couple of weeks
 - d. This is a critical meeting to the future of the organization – we want as widespread representation/input as possible.

The board meeting will be Saturday, November 14th at the Hampton Inn & Suites at I-75 and Fletcher Avenue. FSCPM will pay \$150 to use the facility for the day. Sabrina will pull the agenda items together and submit them to the board for feedback/edits and prioritizing for discussion. We will explore the option of Skyping the NW chapter into the meeting. The NW chapter president, Kara Stallings, will not be able to make the meeting but reported that she will solicit other board and/or chapter members to be present for the meeting.

2. Symposium – post-review
 - a. Attendance #'s (confirming)
 - b. Feedback/evaluations
 - c. Requested feedback from the presenters
 - d. Pulling Powerpoint presentations together for submission to the videographer – will splice them into the presentation. Based on initial discussion, likely available in 3-4 weeks.

John is still in the process of confirming attendance and financial numbers following the symposium. We guesstimate about 80-85 attendees. Sabrina reported that the evaluations were overwhelmingly positive with most people enjoying the breakout format. There was some critical feedback related to at least one room being too cold and some thoughts that the sessions were a little too long. However, in contrast, there were several comments that the 90-minute slot

allowed for more personal interaction and Q&A. One presenter suggested that we designate a speaker-liaison to ensure that all presenters are greeted, have what they need, and know the details of how the day will unfold. While, overall, the event was a huge success, there are areas that can and will be improved upon for future events.

Sabrina provided each of the presenter Powerpoints to the production company and we await the final product. In all likelihood, production will take at least a month. FSCPM plans to send a link/access to all paid participants and not share access to the video for a minimum of two months.

3. Succession planning – what offices will be open and need to be filled in 2016? What schedule do we want to put in place for the respective offices?

Sabrina and Lorna are working to set-up a meeting to discuss the president position transition. Sabrina has asked the other board members to consider how long they are willing to serve and what type of replacement schedule and process we want to have in place. This will be an agenda item for the November 14th statewide board meeting.

4. Membership renewals – renewal notices will go out mid-November – aiming for Monday, November 16

Sabrina will work with Stephanie, the membership chair, to ensure that renewal notices are out as early in November as possible – before the holiday season is upon us.

5. Other?

The NW chapter reported that it is going to alter its meeting format. Because the chapter covers a three-county area, they are going to try a circle format where people meet at different locations for a CPM gathering. The chapter, as a whole, will meet quarterly. Sabrina encouraged Kara (president) to touch base with the Suncoast Chapter to glean any tips for a traveling/moving meeting.

The NFL chapter is hosting a local symposium on November 4th. The theme centers on the chapter's 25 year celebration. Attendance is capped at 45. The NW chapter will be sending some CPMs both as presenters and attendees.